



PBH UM/Access Communication Bulletin

Communication Bulletin FY-1112-UM-07

To: All Network Providers

From: Kevin Davidson, MA, LPA
Clinical Support Manager

Date: November 11, 2011

Re: Calculation of a Week and Month in the PBH Computer System

The purpose of this communication is to clarify how the PBH computer system calculates a week and month when providers are submitting claims. There have been some recent questions and confusion about the way in which the PBH system determines and defines a month. The PBH Information Technology Department was consulted in order to clear up these issues.

Calculation of a Week

Weekly limits for unmanaged services are calculated based on a Sunday through Saturday week. For managed services (services requiring authorization) the week begins the day the authorization begins. For example, if the authorization begins on Wednesday, July 6, then the weekly limits will be applied using a Wednesday through Tuesday week.

Calculation of a Month

Billing against monthly limits is currently calculated based on the length of the calendar month, and *not* a standard 30 days. For unmanaged services the month period applied will be the first day through the last day of any given month. For managed services (services requiring authorization) the month begins the day the authorization begins, and ends the day before that day the following month. For example, if the authorization for a service begins on the 5th of July then the monthly time period applied will be July 5 through August 4, then August 5 through September 4, and so on. This means that some months will have 30 days and others will have 31.

Please remember when requesting authorizations based on a weekly or monthly limit the billing will need to follow the rules above. Please refer to the Authorization Guidelines posted at <http://www.pbhsolutions.org/providers/resources.asp> to ensure services are requested appropriately.

Any questions regarding this Communication Bulletin should be directed to PBH UM at 704-939-7700 or email us at UtilizationM@pbhsolutions.org