



-- Creating solutions. One person at a time

System of Care Collaborative Minutes

Team Leader: Tonya Brown
 Scribe (recorder): Eliza Davis
 Date/Time: April 20, 2010 2:00pm - 3:30pm
 Location: Copperfield

ATTENDEES	DEPARTMENT	Present/ Absent	GUEST(s)
Tonya Brown	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jennifer Moore	Monarch	<input checked="" type="checkbox"/> <input type="checkbox"/>	
P. Scott Stoker	DJJPP	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Christine Beck	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Monvayata Ratchford	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Alison Spasoff	RHA	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Paula Harrison	Davidson DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Wendy Rice	Community Specialized Services	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Chris Abbey	Daymark	<input checked="" type="checkbox"/> <input type="checkbox"/>	
LaRuth Brooks	Youth Villages	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Bonnie West	Kannapolis Schools	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Kathi Barker	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jane Cauthen	Cabarrus DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Carroll Lytch	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Pam Burton	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Kathy LeFloch	Stanly DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Chon Black	YACM	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Brandi Weather	Rowan Reclaiming Futures	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Wendy Alexander	PCM-SOC consultant	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jennifer Cagiano	PBH Outreach	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Tema Smith	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	

Team Goals:

1. Child Family Team Implementation
2. High Risk Team Utilization
3. Crisis Respite
4. Emergency Placement
5. Acquiring Services, Screening Process, & Service Definition
6. Placement & Evidenced Based
7. First Responders
8. How does each system handle crisis cases
9. Every System and county is represented

1. Welcome & Introductions:

Tonya Brown called the meeting to order. Introductions were made and attendees were welcomed.

2. Review and Approve minutes:

Minutes from the March meeting were reviewed. A motion was made to approve the minutes by Alison Spasoff, seconded by Scott Stoker, the motion carried.

3. LME Updates: Christine Beck

There is a letter of intent to revoke the Keys license on April 30th from the state. PBH is being proactive for the safety and continuity of care of our consumers placed there. The final decision is up to each guardian but PBH feels it is important to have this information. All Community Support workers have been informed of this situation and have been asked to begin process of transferring consumers to other agencies/services. CFTs should occur for each consumer and all options discussed including step down if possible.
PBH Care Managers will assist providers as needed.

4. Provider Updates:

None

5. System of care updates: Tonya Brown

The next Child and Family Team Training Part I is May 4 & 5 at Daymark Recovery Center 1190 W. Roosevelt Blvd. Monroe, NC 28110. Part II of the Child and Family Team training April 26 & 27 at Cabarrus Business & Technology Center 660 Concord Parkway North Concord NC, contract Eliza Davis to register eliza.davis@pamh.com 704-721-2769.

The meeting with DMA, DJJDP, and DPI on March 30, 2010 was a closed meeting and only open to LMEs. The meeting was designed for SOC Coordinators to discuss some of the challenges they were experiencing. Some of the topics that were discussed were transition programs, children aging out of the system, a lot of discussion regarding whether TFC families are trained for the children stepping down, and some solutions were offered from other SOC Coordinators.

Tonya will send a copy of the minutes to Jane Cauthen, Daniel Brown, and Dr. Werstlein.

Christine Beck – UM/Residential Placement (number of children)

Level II

- Cabarrus – 27
- Davidson – 16
- Rowan – 31
- Stanly – 6
- Union – 15
- Total -96

Level III

- Cabarrus – 8
- Davidson – 9
- Rowan – 11
- Stanly –
- Union – 8
- Total - 36

Level IV - 1

Union -1

Total - 1

PRTF - 37

Cabarrus - 9

Davidson - 9

Rowan - 9





Stanly - 1

Union - 4

Total - 32

6. Discussion of monitoring tools for CFT meetings, High Risk meetings, and Care Review

After much discussion on the monitoring handouts and the differences of High Risk and Care Review

-  Durham Soc Care Review Child and Family Team Quality Elements Checklist
-  Child and Family Team Fidelity
-  Child Team Meeting Documentation
-  Arizona Child and Family Teams Proficiency Measurement Tool for Facilitation

The collaborative decided to form a work group to come up with monitoring tools for CFT meeting.

The first meeting will held on May 18, 2010 1:00 before the regular SOC meeting at Copperfield

Work Group Committee:

Daniel Brown

Robert Werstlein

Wendy Alexander

Brandi Weathers

Monvayata Ratchford

Dr Carroll Lytch

Chon Black

Bonnie West

7. Continued discussion regarding High Risk meeting and Care Review

Pam Burton reviewed with the SOC members the purpose, and the type of referrals that would come to High Risk. Kathi Barker discussed the stakeholders, and providers that would typically attend the High Risk meetings and she shared the types of cases that were staffed.

Pam Burton also reminded the members that she wasn't opposed to looking at the structure of the High Risk meetings to make it look more like a Care Review so that we were more in line with System of Care.

Tonya Brown told the group that she would ask Pathways, Durham County, and Mecklenburg County if she and Pam Burton could attend one of their Care Review meetings.

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8. Pending Goals (Review and Discussion)

Tabled

Time & Date of Next Meeting

Our next meeting will be Tuesday May 18, 2010 2:00pm at Copperfield
Meeting adjourned

Meeting Follow-up Summary

Topic 1	
Action	
Responsible	
Due Date	
Topic 2	
Action	
Responsible	
Due Date	

Meeting File Listing

File 1: Use INSERT to apply hyperlink to file

File 2: Use INSERT to apply hyperlink to file

APPROVAL:

(Chair – Name / Date)

(Other – Name / Date)