



System of Care Collaborative Minutes

Team Leader: Tonya Brown
 Scribe (recorder): Eliza Davis
 Date/Time: June 15, 2010 2:00pm - 3:30pm
 Location: Copperfield

ATTENDEES	DEPARTMENT	Present/ Absent	GUEST(s)
Tonya Brown	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Kim Roe	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
P. Scott Stoker	DJJPP	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Allison Coore	YACM	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Monvayata Ratchford	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Regina Clark-Parker	Cabarrus County School	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Paula Harrison	Davidson DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Bonnie West	Kannapolis School	<input checked="" type="checkbox"/> <input type="checkbox"/>	
LaRuth Brooks	Youth Villages	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Martha Sue Hall	Union County	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Kathi Barker	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Brandi Weather	Rowan Reclaiming Futures	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Wendy Alexander	PCM-SOC consultant	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jennifer Cagiano	PBH Outreach	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Tema Smith	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Krista Hiatt	DJJPP	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Christine Beck	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Revella Nesbit	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jon-Michael Haymond	DJJDP	<input checked="" type="checkbox"/> <input type="checkbox"/>	

Team Goals:

1. Child Family Team Implementation
2. High Risk Team Utilization
3. Crisis Respite
4. Emergency Placement
5. Acquiring Services, Screening Process, & Service Definition
6. Placement & Evidenced Based
7. First Responders
8. How does each system handle crisis cases
9. Every System and county is represented

1. Welcome & Introductions:

Tonya Brown called the meeting to order. Introductions were made and attendees were welcomed.

2. Review and Approve minutes:

Minutes from the May meeting were reviewed. A motion was made by Wendy Alexander to approve the minutes, the motion was seconded by Monvayata Ratchford and the motion carried.

3. LME Updates:

None

Provider Updates/Announcements

Congratulations to Monarch, Daymark Recovery Services, and RHA on becoming CABA Certified. The CABHA Certified Agencies have been posted on the Division website <http://www.ncdhhs.gov/mhddsas/cabha/cabha-certifiedagencies6-4-10.doc>

4. Report from workgroups handout (Discussion and Feedback)

The workgroup worked on the terminology for the evaluation and monitoring tools. The evaluations will be used to gather feedback from the parents, the youth, and anyone who attended the Child and Family Team meeting. Hopefully, the evaluations will help to provide consistency among all the Child and Family Team meetings.

The work group will continue to work on simplifying the language that will be used in the evaluations so the parents, youth, and anyone will be able to fill out the form without difficulties.

The evaluation forms will be posted on the PBH web site.

The collaborative shared some of the corrections they felt needed to be made on the forms. The collaborative members also wanted to add a check box for the parent, child and school system.

The monitoring tool will be used by Tonya Brown and Kim Roe to provide technical assistance for the providers or agencies facilitating the Child and Family Team meetings. Tonya Brown will also keep the collaborative abreast of how the providers and agencies are doing along with any trends that are developing that may need to be addressed.

A motion was made to approve the evaluation and monitoring tools. The motion was approved by the collaborative members that were present.

Tonya and Kim will start using the forms July 5, 2010. The only Child and Family team meeting Tonya will attend will be high profile cases, hospital request, providers needing technical assistance, UM request, and a value options request.

Kim will attend Child and Family Team meetings that have providers and stakeholders having difficulties working together or the family/youth having difficulties with the providers.

The Co-Chair position will be tabled until Tonya has a chance to talk with Daniel Brown.

5. System of care updates: Tonya Brown

Child and Family Team Training will be posted on the website. On-line registration is required to attend the training. [Http://www.pbhsolutions.org/soc/registration/](http://www.pbhsolutions.org/soc/registration/)

The July training is full and the next training is scheduled for **August 24th & 25th will be held at the Stanly county Library**
133 East Main St. Albemarle, NC

Reminder: The System of Care conference in D.C. is July 14th – 18th.

Tema Smith – UM/Residential Placement (number of children)

Level II

Total -85

Level III

Total – 35

Level IV

Union –1

Total - 1

PRTF 35

Total - 35.

6. Care Review

Tonya Brown and Pam Burton attended the Care Review meetings in Gastonia and in Durham county. In Gastonia care review meets once a month from 8:15- 5pm in each county. They also have an emergency Care Review that meets once a month and all the licensed counselors staff those cases.

In Durham county, care review meets weekly due the volume of cases that have to be staffed. Tonya noticed that in Gastonia the process was more formal and in Durham it was a little more informal. The parents and the youth remained in the room during the whole process and in Gastonia the parents and youth were dismissed from the room while recommendations were formed. Tonya stated that at the next meeting Pam Burton would discuss more about the care review process.

7. SOC Collaborative in all 5 counties (possible criteria)

The decision was made the collaborative would go to each county quarterly. Starting in September the collaborative would start with Davidson county.

Revella Nesbit stressed to the collaborative there would be only one collaborative not five.

Tonya began to discuss some ideas of having the collaborative during lunch time and serving lunch so people like judges would be able to attend the meeting. Tonya also discussed having a “core” collaborative so some of the same agencies or providers were at each meeting despite the location. Some collaborative members stressed concern about traveling to different counties every quarter. Some members didn’t think it would be beneficial to have a “traveling” collaborative because each county had very different concerns and those concerns wouldn’t get addressed in a timely manner. Members also had concerns the collaborative wasn’t ready to invite judges because the collaborative lacked purpose, structure, and there were no By-Laws.

Revella Nesbit stated before the collaborative would rotate to each county there would be a clear purpose and the By-Laws would be in place. The members continued to ask questions such as: What feedback do we have? How will you get the people to the collaborative meeting? Who are the members for each county?

After must discussion Tonya tabled this discussion until the next meeting.

8. Service Gaps for children/no state funding, Community Support as Case Management only (discussion and creative feedback)

Due to time constraints Tonya tabled this discussion until the next meeting

Pending Goals (Review and discussion)

Time & Date of Next Meeting

Our next meeting will be Tuesday July 19, 2010 2:00pm at Copperfield
Meeting adjourned

Meeting Follow-up Summary

Topic 1	
Action	
Responsible	
Due Date	
Topic 2	
Action	
Responsible	
Due Date	

Meeting File Listing

File 1: Use INSERT to apply hyperlink to file

File 2: Use INSERT to apply hyperlink to file

APPROVAL:

(Chair – Name / Date)

(Other – Name / Date)