



System of Care Collaborative Minutes

Team Leader: Tonya Brown
 Scribe (recorder): Eliza Davis
 Date/Time: July 20, 2010 2:00pm - 3:30pm
 Location: Copperfield

ATTENDEES	DEPARTMENT	Present/ Absent	GUEST(s)
Tonya Brown	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Pam Burton	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
P. Scott Stoker	DJJPP	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Carroll Lytch	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Monvayata Ratchford	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Regina Clark-Parker	Cabarrus County School	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Paula Harrison	Davidson DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Daniel Brown	Monarch	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Jane Cauthen	Cabarrus DSS	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Martha Sue Hall	Union County	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Linda Beaty	Parent	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Brandi Weather	Rowan Reclaiming Futures	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Wendy Rice	Community Specialized Services	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Sarah O'Reilly	Youth Village	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Tema Smith	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Krista Hiatt	DJJPP	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Christine Beck	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Revella Nesbit	PBH	<input checked="" type="checkbox"/> <input type="checkbox"/>	
Robert Westerlein	Daymark	<input checked="" type="checkbox"/> <input type="checkbox"/>	

Team Goals:

1. Child Family Team Implementation
2. High Risk Team Utilization
3. Crisis Respite
4. Emergency Placement
5. Acquiring Services, Screening Process, & Service Definition
6. Placement & Evidenced Based
7. First Responders
8. How does each system handle crisis cases
9. Every System and county is represented

1. Welcome & Introductions:

Tonya Brown called the meeting to order. Introductions were made and attendees were welcomed.

2. Review and Approve minutes:

The June minutes were reviewed by the members who attended the July 20, 2010 meeting. A motion was made to approve the minutes, the motion carried with the amended change to add the statement a

family member on the collaborative should serve as Co-Chair.

3. LME Updates: Revella Nesbit

Waiver update – NC innovations C waiver expanded to include Mecklenburg County.

PBH has 12 providers with CABA status.

Case management will be provided by the CCP's.

State funds for outpatient services the freeze have been lifted. Intensive in home, MST and community support the freeze is still in effect. Funding extended to Medicaid and health choice for Majors.

Revella will ask about the memo for the CABA from Stephan Tomlinson.

Provider Updates/Announcements

Daniel Brown- Monarch's Day Treatment Programs will be at Albemarle Middle School and Lexington City School. The day treatment programs will be located in the schools. The contact person for Albemarle Middle School will be Lori Umberger and the contact for Lexington City Schools will be Christine Waugh. South Providence day treatment program will come under Monarch pending licensure.

4. System Care Updates

The System of Care conference in D.C. was July 14th – 18th
Tonya Brown, Revella Nesbit, Pam Burton, Daniel Brown, and Wendy Rice attended the conference. Everyone that attended the conference felt it was a beneficial. They also some of the information they learned should be integrated into the SOC Collaborative at a later time.

Wendy Rice asked if the SOC Collaborative could apply for the System of Care grant?
Revella Nesbit answered that at this time The SOC Collaborative is not ready to pursue that grant but hopefully by next year the SOC Collaborative would be in a better position.

. Christine Beck – UM/Residential Placement (number of children)

<u>Level I</u>	<u>PRTF</u>
Total 10	Total 33

<u>Level II</u>
Total -64

<u>Level III</u>
Total – 37

<u>Level IV</u>
Total - 2

The update on Level II was that as of August 1, 2010 as authorizations for Level II family type will be for the specific site that consumer will be receiving services at. Providers were requested to give network a list of all Level II sites, and the system has now been updated with all of these sites.

Previously some authorization had been linked to the main site, and there was not a clear way to identify where a consumer was being placed and if that site had gone through review by QM. Now all sites in the system have been reviewed by QM.

To remain consistent with Division of Medical Assistance (DMA) guidelines the PBH Utilization Management (UM) Department is only able to make formal decisions (approval, denial, or extensions when appropriate) when a complete request is received. For a request to be considered “complete” it must contain the following elements:

- Recipient Name
- Medicaid ID
- Date of Birth
- Provider contact information and signatures
- Date of request
- Service(s) requested
- Service Order
- Completed Check boxes (Signature Page / Service Order Yes or No Check Boxes related to medical necessity, direct contact with the individual, and review of the individual’s Clinical Assessment)
- PCP/ISP (if applicable)

This is the criteria as outlined in NC DHHS Implementation Update # 66.

<http://www.dhhs.state.nc.us/mhddsas/servicedefinitions/servdefupdates/update66/dmadmh66memo.pdf>

Daniel wanted to know if the discharge plans were not acceptable why it wasn’t brought to the clinical supervisor’s attention.

Tonya stated that she would send all the CCP’s copies of the Discharge plans their workers have already submitted. The discussion of discharge plans was tabled until the Clinical Supervisors had a chance to look over the discharge plans.

Tonya stated that there have been discussions of having training on how to write an appropriate discharge plan.

5. Care Review (TABLED)

Collaborative in 5 Counties (TABLED)

6. By-Laws (hand-out)

Due to time constraints the members of the collaborative were asked to review the By-Law for next meeting.

7. Purpose of the Collaborative

Tonya asked the Collaborative members to write down their thoughts about the following questions and place them on the corresponding sheets of paper on the wall.

- What is working?
- What is not working?
- Purpose of the collaborative to you?
- What does collaborative mean to you?

Due to time constraints Tonya tabled this discussion until next meeting.

8. Next Steps

Pending Goals (Review and discussion)

Time & Date of Next Meeting

Our next meeting will be Tuesday August 17, 2010 2:00pm at Copperfield
Meeting adjourned

Meeting Follow-up Summary

Topic 1	
Action	
Responsible	
Due Date	
Topic 2	
Action	
Responsible	
Due Date	

Meeting File Listing

File 1: Use INSERT to apply hyperlink to file

File 2: Use INSERT to apply hyperlink to file

APPROVAL:

(Chair – Name / Date)

(Other – Name / Date)