



System of Care Collaborative

Meeting Minutes

August 17, 2010

Team Leader: Tonya Brown
 Scribe (recorder): Eliza Davis
 Date/Time: August 17, 2010
 Location: Copperfield

ATTENDEES	DEPARTMENT	Present	Absent	GUEST(s)
Tonya Brown	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Brown	Monarch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
P. Scott Stoker	DJPP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Christine Beck	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Monvayata Ratchford	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Revella Nesbit	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Beaty	Parent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Wendy Alexander	Alexander Youth Homes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
R Clark-Parker	Cabarrus County Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
LaRuth Brooks	Youth Villages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Wendy Rice	Community Specialized Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Paula Harrison	Davidson DSS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jane Cauthen	Cabarrus DSS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Brandi Weathers	Rowan Reclaiming Futures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Martha Sue Hall	Union County DCFC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Robert Werstlein	Daymark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kim Roe	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Pam Burton	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Krista Hiatt	DJJDP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tema Smith	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Crystal Sullivan	CFAC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Carroll Lytch	PBH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
LaSheree Fuller	RHA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sarah O'Reilly	Youth Villages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Welcome review and approval of minutes from last meeting

Tonya Brown called the meeting to order. Introductions were made and attendees were welcomed. Minutes from the July minutes were reviewed by the members who attended the August 17 meeting. A motion was made by Scott Stoker to approve the minutes, second by Dr Werstlein. The motion carried with amended changes to the Provider updates correct spelling for Crystal Waugh and Lora Umberger.

LME Updates: Revella Nesbit

She went over the Waiver alert (hand-out was given to everyone)

Provider Updates

None

System of care updates:

Dr. Werstlein - Mobile Crisis Services C& Y 4/10-6/10

Handout of the last three months of Mobile Crisis.

	#services	unduplicated Clients
Cabarrus	58	13
Davidson	91	20
Rowan	71	9
Stanly	85	18
Union	218	40
Total Adult and Child	523	100

Unduplicated Clients = 852
Children are 11.74% of MCM clients

Christine Beck – UM/Residential Placement (number of children)

Level I

Cabarrus – 4	2 in DSS custody
Davidson – 0	0 in DSS custody
Rowan – 8	4 in DSS custody
Stanly – 0	0 in DSS custody
Union - 3	0 in DSS custody

Total 15

Level II

Cabarrus – 19	8 in DSS custody
Davidson – 12	5 in DSS custody
Rowan – 21	9 in DSS custody
Stanly – 4	4 in DSS custody
Union - 14	5 in DSS custody

Total – 70

Level III

Cabarrus – 10	2 in DSS custody
Davidson – 10	4 in DSS custody
Rowan – 12	3 in DSS Custody
Stanly – 1	1 in DSS Custody
Union - 8	2 in DSS custody

Total – 41

Level IV

Cabarrus – 0	0 in DSS custody
Davidson – 0	0 in DSS custody
Rowan – 0	0 in DSS custody
Stanly – 0	0 in DSS custody
Union - 2	0 in DSS custody

Totals – 2

PRTF

Cabarrus – 7	1 in DSS custody
Davidson – 7	0 in DSS custody
Rowan – 11	4 in DSS custody
Stanly – 1	1 in DSS custody
Union - 7	3 in DSS custody

Totals - 33

Collaborative members asked if they could have the names of the Providers on the UM Residential Placement report, and they wanted a break down of how many children were in IIHS and MST. Christine will check into adding Providers names to the report.

Tonya gave discharge plans that were submitted to UM to CCP's to review. Tonya asked each CCP to review them and give feedback at the next meeting.

Dr Lytch would like to look at re-admits, she comment that this happen more often than not.

Purpose of the Collaborative

The list below is the Collaborative member's thoughts about the following questions. Tonya asked member to write and place them on the corresponding sheets of paper on the wall at the July meeting.

- What is working?
- What is not working?
- Purpose of the collaborative to you?
- What does collaborative mean to you?

Purpose of the Collaborative?

- To serve children in the most cost efficient manner
- It was never developed. The Mission statement needs to be determined
- For all collaborative parties to work together for children
- Serve the highest good of children and families
- Look at service gaps, communication issues within the system
- Communication and coordination of services across system (educate about MH,SA, DJJDP, DSS)
- To be creative and work together as agencies and stakeholders
- identify system gaps and needs
- Consistency and continuum of information quality across systems

- Individuals get together to plan and develop, monitor, guide services with and for children and families

What does Collaboration mean to you?

- Providers, stakeholders and families working together to develop systems to prevent service gaps, increase communication and target issues or needs the need addressing within the current service delivery system
- Working to achieve a common outcome.
- Coming together for a common good and free to express your own feeling and concerns. (different agencies and disciplines)
- Working toward a common win - win goal.
- Individuals coming together to create an event or work to build something
- Everyone taking a role and being responsible to reach a common goal
- Regular contact, communication, cooperation, and thinking at multiple levels within the organization
- Everyone involved has a voice and gets to express their ideas and opinions on how to implement or continuously improve upon ideas
- All agencies working together for the benefit of the children and community
- Hopefully that future can bring togetherness collaborative solutions

What is working?

- Dedicated members that continue to attend.
- People feel free to say what they mean
- Providers are communicating their needs to others providers and stakeholders are able to see what issues exist between providers in the system
- Everyone has a passion for helping children and families
- Networking and putting names and faces together
- Great participation from community agencies and school officials.
- Great insight to making the SOC meeting beneficial and meaningful to the community
- Members that have good leadership in the collaboration
- Focus has improved in recent year
- Discussions have enhanced over the past year
- Commitment by PBH to SOC principle
- Commitment by collaborative members
- Good moderate representation
- Committed attendees
- High risk case reviews
- Child and Family Teams

What is not working?

- Clear vision for SOC process
- Goals to be accomplished
- Providers continue to have issues with training and communication with other providers
- Never making any headway or changes
- Talk about the same issues over and over with no changes or decisions
- SOC need more power to make changes within the system
- No clear foundation, objective or goals
- We do not accomplish anything we talk but no action occurs
- No clear focus

- Tautology information discussed and argued
- Commitment by PBH to SOC principles
- Commitment by collaborative members
- Structure

Tonya asked the collaborative based on the information everyone gave where should we go from here? What is the vision for the collaborative?

Jane Cauthen commented that the collaborative had nothing tangible that was accomplished.

Tonya name three tangibles developed by the collaborative

- Child and Family note form
- Parent survey
- Monitor tools for the Tonya and Kim

Martha Sue Hall wanted to know how many high risk cases were reviewed and discussed at the high risk meetings. She thinks there are many more cases that should be reviewed.

Pam Burton stated that she would provide that information to the collaborative. She also stated that the meetings should not be cancelled due to lack of specific client cases.

Martha Sue thinks education is a key factor for families with high risk children.

Several members commented that they did not think high risk team meetings were effective and it wasn't fully utilized for all the children that it could be used for.

Wendy Alexander noted that SOC chair does not have to be a PBH employee or SOC Coordinator. She stated the members are suppose to vote on who the Chair was going to be and other positions. Members could give PBH their ideas and recommendations. Wendy reminded the members that the Collaborative wasn't Tonya's group and that everyone in the room is a vital part and it was everyone's responsibility.

Krista Hiatt thinks the collaborative would be more productive by forming the vision and the mission statement .What is the vision?

A Solution – Focused Approach to making the SOC Collaborative productive meeting (Discussion of the posted question)

Tonya asked the collaborative what the mission statement should be.

Daniel Brown stated that we need to be more data driven. We need a benchmark tool for the collaborative. Kim Roe mentioned the SNM Stakeholder Spreadsheet Tool might be helpful and she will bring that for everyone to look at.

Priorities

1. Identify ways to improve family involvement on Collaborative. Recruit new members (Level 3, PRTE, DSS, Schools, and DJJ)
2. Develop data points

Comparison data
CFT data – HRT data
What are our benchmarks for System of Care?

3. High Risk
4. Develop a mission statement
5. Follow up on issues and don't let things go until they are resolved.
6. Parent and family training on SOC

By-Laws (handout)

Collaborative were in agreement that the By-Laws must be put into effect first.

Identify the voting members, PBH members DJJP and then do the mission statement.

Linda Beaty stated that the By-Laws should be written in a way that the families and consumers can understand.

Daniel asked if any consumer or family members would like to work with Tonya on writing the By-laws.

Kim Roe stated that this is what Consumer Affairs does and she would be willing to help.

Daniel commented that we need to identify who the voting members should be in the new By-laws. Change the philosophy and have PBH as a stakeholder on the collaborative.

Scott Stoker noted possible positions:

- Chair
- Co-Chair
- Secretary

Scott also thinks we should have 1 SOC from each county and one Executive Committee. He stated the Executive Committee could meet quarterly.

Identify voting members and the terms.

- 10 Family/youth (16yrs are older and must have received serviced and or being served)
- 4 Mental Health Providers
- 4 CCP's CEO designate who should serve
- 8 Schools - Superintendent or designee
- 4 DJJ – Chief Court Counselor designee
- 5 DSS Director or designee
- 3 PBH CEO or designee
- 5 Chief District Court Judges or designee

We need to address the attendance in the By-laws especially if a member does not attend a set number of meetings. Consider dropping them from the Collaborative.

Dr. Lytch suggested having an executive committee in the beginning since that was how Mecklenburg started.

Everybody should receive an invitation to the collaborative.

Tonya stated she would email the collaborative members about the discussion on voting and priorities.

Next meeting: We will address the vision, the mission statement, and who would be the voting members. Tonya also reminded everyone to read over the By-laws for the next meeting.

Meeting Adjourn

Time & Date of Next Meeting

September 21, 2010

Meeting Follow-up Summary

Topic 1	Voting members and priorities
Action	Tonya Brown to email the list of voting members and priorities to collaborative members to review the voting member listing and come with suggestions.
Responsible	SOC Collaborative members
Due Date	September 21, 2010
Topic 2	BY- Laws
Action	Collaborative members are to read the By-laws this time. Work on the vision and mission statements. For suggestions and comments
Responsible	SOC Collaborative members
Due Date	September 21, 2010

Meeting File Listing

File 1: Use INSERT to apply hyperlink to file

File 2: Use INSERT to apply hyperlink to file

APPROVAL:

(Chair – Name / Date)

(Other – Name / Date)