



*Creating solutions, **One** person at a time.*

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**Utilization Management**  
FY-0910-UM-07

**To:** PBH DD Community of Network Providers  
**From:** Beth Monaco, DD Utilization Management Program Manager  
Chris Jacobson, UM Utilization Management Department  
**Date:** December 9, 2009  
**RE:** Innovations Weekly Schedule Mandatory Format

PBH Utilization Management continues to conduct Exceptional Care Reviews for Consumers. One document that is required and reviewed is a Weekly Schedule of the Consumer's Activities. These Schedules have been submitted on many different forms. The schedule is a necessary piece of documentation for all Exceptional Care Review requests.

In an effort to make the submission of Schedule information standard, a copy of the Schedule format that teams must use beginning January 1, 2010 is attached for your review and use.

**Attachment:**

Copy of Standard Schedule to be used by all Providers beginning January 1, 2010.

# CONSUMER SCHEDULE

Name \_\_\_\_\_

DOB \_\_\_\_\_

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12am-6am							
6am-8am							
8am-10am							
10am-12pm							
12pm-2pm							

### CONSUMER SCHEDULE

Name \_\_\_\_\_

DOB \_\_\_\_\_

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2pm-4pm							
4pm-6pm							
6pm-8pm							
8pm-10pm							
10pm-12am							